

# LICENSING ANNOUNCEMENTS

## MARCH 7, 2008

### PAF Update

**Primary Audience:** NCOA<sup>Link®</sup> Full and Limited Service Licensees

**What:** On the NCOA<sup>Link</sup> Processing Acknowledgement Forms (PAF) in the Licensee section, the 'Tax Identification Number (TIN)' was removed. It was replaced with the Fax Number field.

**When:** Updated August 1, 2007

**Impact:** Licensees' do not have to input their Tax Identification Number because the USPS no longer requires this information.

**What you need to do:** On the next PAF renewal, Licensees should begin using the updated PAF. The PAF documents can be found under the following links:

- [http://www.ribbs.usps.gov/files/NCOALINK/FSP\\_INFO/](http://www.ribbs.usps.gov/files/NCOALINK/FSP_INFO/)
- [http://www.ribbs.usps.gov/files/NCOALINK/LSP\\_INFO/](http://www.ribbs.usps.gov/files/NCOALINK/LSP_INFO/)

### Reminders

- As stated in the February 15, 2008 weekly announcements, on Monday, March 10, 2008, the new fulfillment schedule will be in effect. With the new schedule, the NCOA<sup>Link</sup> 48-month weekly product will be mailed on Mondays, while the 18-month weekly NCOA<sup>Link</sup> and ANK<sup>Link™</sup> Products will be mailed on Tuesdays. The fulfillment schedule for all monthly products will remain the same.
- If your customers are ACS<sup>™</sup> participants, be sure to let them know about OneCode ACS<sup>™</sup> and its many advantages over traditional ACS. For more information, visit <http://www.ribbs.usps.gov/files/ACS/PUB8B.pdf>. If you have questions regarding OneCode ACS, submit them to [acsmail.ncsc@usps.gov](mailto:acsmail.ncsc@usps.gov).
- If you have any questions concerning NCOA<sup>Link</sup> announcements, submit them to [ncoalink@usps.gov](mailto:ncoalink@usps.gov).
- If you have personnel changes, please forward an updated Key Personnel Form to [ncoalink@usps.gov](mailto:ncoalink@usps.gov) or fax it to 901-681-4579.
- For any changes made to licenses and supporting documents, check the Modifications document under the appropriate product name.
- All monthly reports are due by the 7<sup>th</sup> of each calendar month. Please submit these reports to [ncoastat@usps.gov](mailto:ncoastat@usps.gov).